

WESTERN PRESBYTERIAN CHURCH & SOCIETY  
PALMYRA, NY  
2018 ANNUAL REPORT



western  
presbyterian  
church

## TABLE OF CONTENTS

Table of Contents.....	p. 2
Canal Town Nursery School Annual Report .....	p. 3
Canal Town Nursery School Financial Report .....	p. 4
Christian Education Ministry Team.....	p. 5-6
Deacons Ministry Team Report.....	p. 7-8
Deacons Treasurer’s Report	
Fellowship Ministry Team.....	p. 9
Finance Team.....	p. 10
Generosity Team.....	p. 11
Mission and Social Concerns Team.....	p. 12-14
Good Neighbor Fund Report and Weekend Wellness	
Property Ministry Team.....	p. 15-16
Worship Committee.....	p. 17
Clerk Report.....	p. 18
Pastor Report.....	p. 19-22
<b>Annual Projects and Financial Reports</b>	
Women’s Association Financial Report.....	p. 23
Angel Tree Project.....	p. 24
Endowment Account Balances Report.....	p. 25
Financial Accounts .....	p. 26
Summary of Receipts and Expenditures 2018 .....	p. 27
2018 Budget and 2019 Budget.....	p. 28-29

*Western Presbyterian Church is Building Faith, Family & Fellowship.  
We are Christ-centered, Nurturing, Caring, Welcoming, and Generous.  
Western Presbyterian Church nurtures spiritual growth, joyful fellowship,  
meaningful community and global involvement;  
worshipping and serving God with energy, intelligence, imagination and love.*

## CTNS 2018 Annual Report

This is the 45<sup>th</sup> anniversary of the CTNS (Canal Town Nursery School). This is the second year of our hardworking director, Stacey Denniston, whose industriousness has made this year very successful. This year, we offered two three-year-old classes and a mixed four and five-year-old class. We also had three sessions of one day a week meetings of mommy and tot. This class was usually attended by loving moms and dads and sometimes grandparents who come for a little play time.

As in the past, the CTNS follows the Pal-Mac school calendar. This year, we added a new mixed age classroom teacher, Mrs. Kristi Bullwinkle, daughter of the past Superintendent of Schools, Jim Tobin. Our two three-year-old classes are taught by Lisa Perry with Stacey Denniston as aide. Robin Lindstrom teaches the other class with the wonderful Keri Devlin. Robin also teaches the mommy & tot classes. Robin is a force of nature whose enthusiasm is infectious to all.

This year's activities included a turkey-feast just before Thanksgiving. A Halloween parade in costume was so much fun as was cutting up a pumpkin. There were visits by Phil Opdycke who brought in his exotic pets. And of course, Santa made a surprise visit! In the spring, there were multiple visits to the Palmyra Library and Mark's Pizza.

On one of their expeditions, the children visited the barber shop, many of the village store grounds, and talked with the mayor at the village hall. This year, the CTNS teamed with the village library and Scholastic Books to receive hundreds of free books. The end result was the prize of three blue tooth speakers for the classrooms. We have held an Easter Bunny Breakfast, Pasta Dinner, and a photo fundraiser. We have also coordinated with other community groups for our mutual benefit.

The board has worked well with the teachers and the director to continue to provide the best educational opportunities for their children. Our open house for 2019 will be March 14<sup>th</sup>.

The board wishes to thank Pastor Kyle Delhagen and the church's Session for all their kind support. Our board consists of Phil Opdycke, Chairperson, Sara Bush, Irene Fadden, Betsy Goodwin, Andy & Carol Sloan, and Patti Squier.

Sincerely submitted:

Phil Opdycke, Chair

**Canal Town Nursery School Financial Report  
January – December 2018**

**INCOME**

Scholarship	\$ 550.00
Donations	\$ 160.00
Fund Raiser	
Easter Bunny Breakfast	\$ 562.37
Spaghetti Dinner	\$ 945.57
Yankee Candle	\$ 1,132.67
Photo Setting	\$ 485.00
Other	\$ 52.80
Tuition & Reg. Fees	\$ 33,909.55
Tuition from Scholarship	\$ 0.00
HSBC Settlements	\$ 6.51
Interest Earned	\$ 0.83
<b>TOTAL INCOME</b>	<b>\$ 37,805.30</b>

**EXPENSES**

Payroll to Staff	\$ 19,838.12
Payroll Preparation	\$ 965.00
Payroll Taxes	\$ 3,389.70
Total Payroll	\$ 24,192.82
Background checks	\$ 0.00
Advertising	\$ 20.00
Classroom Expenses	\$ 956.14
Website cost	\$ 299.50
Postage	\$ 85.48
Telephone	\$ 629.14
Office Supplies	\$ 148.08
Donation to Church	\$ 3,075.00
Substitutes	\$ 377.15
<b>TOTAL EXPENSES</b>	<b>\$ 29,783.31</b>

**BANK ACCOUNTS 12/31/18**

Checking Account	\$ 8470.43
Scholarship Account	\$ 1,090.57
Fund Raising Account	\$ 2,729.76

## Christian Education Ministry Team Annual Report 2018

Building Faith, Family, and Fellowship. WPC nurtures spiritual growth, joyful fellowship, meaningful community and global involvement: worshipping and serving God with energy, intelligence, imagination, and love.

The 2018 CE Ministry Team included: Kelly Babcock, Lynette Cogan, Emily Hunt, Randy Kennard, Jacob McFarlane, Jody Pruitt, and Cim McFarlane, Sunday School Director, as a non-elected member. We work as a team with the congregation **‘to spread the light that Jesus brought into the world to overcome the darkness’**.

Sunday School has over twenty participants weekly working together to learn about God’s word directed by Cim McFarlane. Cim arranges the children by age for each classroom and selects curriculum and teachers. Each Sunday she is present to oversee Sunday School by setting up, aiding if needed and checking the rooms to be sure they are ready for CTNS. The number of Sunday School children increased in **2018 to 15, plus 4 youth leaders and 3 adult leaders**, from 6 children, plus 1 youth leader and 4 adult leaders in 2017. Cim is an invaluable part of the CE Team holding the Sunday School program together with freshness and continuity.

Cim continues to provide leadership for:

- The traditional Kick-off Sunday School Breakfast - planning program and executing
- Orchestrating two Children Led Worship services – providing full scope of planning and executing
- Coordinating the Palm Sunday walk during 10:00 am service
- Planning the making of holiday cards for WPC shut-ins three times a year: Valentine’s Day, Easter and Christmas
- Guiding the youth designing bulletin covers twice a year for worship, Christmas and Easter
- Keeping in touch with the Splash families each month - families with children ages birth to 3 years
- Church Band – guiding & promoting events, coordinating with conductor for practices, performances
- Vacation Bible School’s (combined sponsors Palmyra Reform Church and WPC) theme was “Shipwrecked”. Numbers increased this year to **32** children from 24 in 2017, excluding the addition of teen helpers and adults. Lunch was added this year, serving 30-40 participates daily. After a week of VBS, kids celebrated VBS during Sunday worship at both WPC and Palmyra Reformed Church.

Under the leadership of the CE Team:

- Children Light the Candles and Ring the Bell each Sunday
- Thirteen dedicated WPC members continue to provide child care during the 10:00 am worship hour
- Provide Children’s time the last Sunday of each month
- Provide occasional mutigenerational activities for coffee hour
- Works with pastor on Confirmation
- Present Fleece Blankets to graduating seniors - presented 6 in 2018
- Present Bibles to second graders – presented 3 in 2018

2018 brought a few new ideas to the WPC Sunday School program:

- Free lunch for VBS – VBS doubled in numbers and served 30 -40 people daily
- A Book Study for adults
- Participation in the Main St. Trick or Treat
- Campaigning to promote Sunday School through Facebook, emails and sign boards.

Being worked on for 2019:

- Informing youth 8<sup>th</sup> grade and older about Triennium and aiding them in finances and registration, etc.
- Boy & Girl Scout Sunday – Recognition of 2 Scouts completing God and Life- Feb. 10
- Helping Deacons to deliver Holiday Cards to Shut-ins
- VBS Day with Palmyra Reform Church – Feb. 18
- Family Youth activity combined with Palmyra Reform Church.

The team works to provide Christian education, leadership and mission opportunities for both adults and children in a loving and caring way – **‘together we can Light the Fire and make it shine brightly’**.

Respectfully Submitted by Jody Pruitt

## **The Deacons Ministry Team Annual Report for 2018**

The Deacons Ministry Team for 2018 consisted of Sandy McMenamain, Chairperson, Sara Bush, Terry Goodwin, Linda Pulcini, Nancy Talma, and newest member Esther Hargrave.

We continued to minister to the congregation in the following ways:

**Prayer** – The Deacons offer daily prayers for those in need. Requests for prayers are given to us from congregation members and others and printed in our weekly church bulletins. We also keep a separate list for those wishing their requests to be kept confidential. We pray for the family and friends of those who have passed away, those serving in the armed forces, expectant mothers, those who are ill or recovering from surgeries, those homebound or in nursing homes and many other concerns. This is a very important part of our mission.

**Cards and Notes** – Cards are sent each month to members celebrating a birthday or anniversary and to those with a special need. We also send a monthly note with a bible verse to the shut-ins and others on our extended care list. We sent a total of over 276 cards and 295 monthly notes this year.

**Visits** – We visit the shut-ins and others in need as often as we can. We also accompanied Pastor Kyle on several visits this year to shut-ins where communion was given. This was especially meaningful. We made at least 236 visits throughout 2018.

**Worship Service Recordings** – We offered CD recordings of our Sunday worship services and funeral services to those who would like them and are looking into other ways with the new technology to provide further types of recordings.

**Communion** – The Deacons supply and prepare the elements for communion each month and on special occasions.

**Flowers** – At Easter and Christmas, some of the flowers are designated to be delivered by the Deacons following the church services. This year, we delivered 17 Easter lilies and 20 Christmas poinsettias. We also deliver flowers at other times throughout the year.

**Special Cards** – We are especially thankful for the Sunday School children who make cards for us for Valentine’s Day, Easter and Christmas. They are always very unique and the shut-ins just love them!

**Prayer Shawls** – Handmade prayer shawls are available to be given to those needing comfort, along with a special “angel” made by Anita Adams. Thank you to Anita for organizing this ministry. Since our activities are completely funded by donations, we are thankful for those who have contributed to the Deacons mission by using the contribution envelopes in the church pews or through memorial gifts.

Respectfully submitted,  
Sandra McMenamain  
Chairperson

**Deacons Ministry Team  
Treasurer's Report 2018**

<b>Balance on Hand January 1, 2018</b>	<b>\$1,134.97</b>
<b>Deposits for Year</b>	<b><u>602.52</u></b>
<b>Total</b>	<b>\$1,737.49</b>

**Disbursements**

<b>Cards, Monthly Notes, Postage</b>	<b>\$ 387.72</b>
<b>Communion Supplies</b>	<b>70.46</b>
<b>Christmas Gifts</b>	<b>212.00</b>
<b>These Days Devotionals</b>	<b>119.00</b>
<b>Bank Charges</b>	<b><u>24.00</u></b>
<b>Total</b>	<b>\$ 813.18</b>

<b>Balance on Hand January 1, 2019</b>	<b>\$ 924.31</b>
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**Respectfully Submitted,  
Sandra McMenamin  
Treasurer**



## **Fellowship Team Report January 7, 2019**

Fellowship Members: Roxanne Dobson, Terry Gendron, Val Gendron, Ray Marr, Sue Pringle, Deb Trombino, Norm Underwood.

This past year we tried several new experiences.

We started doing birthday celebrations during coffee hour. We'd make cupcakes and list the names of members whose birthdays were within the month.

Thanks to Ray Marr's efforts, we had a night out at the ball park in Newark. Approximately 12 members and friends attended. Ray also worked on organizing an outing to a Red Wings game in Rochester, which got rained out.

Our first progressive dinner (in a number of years) was a big success. Approximately twenty people participated, and 2 member's homes were visited. We are looking forward to doing it again this year.

We organized a Christmas Caroling event to be held at the Parkwood Manor in Macedon. Unfortunately, we had no one sign up so we had to cancel. The timing was bad. It was Madrigal weekend at the high school. We will try again this year.

All our regular scheduled activities were well attended such as "Sweets and Treats" in February, our family "Game Night", the church indoor picnic in June, and the "Western Horizons" potluck in October, when we honor our members who have served the church community for over 50 years. We also held several potluck brunches during the year.

We look forward to doing more this coming year. Please watch our bulletin board outside Fellowship Hall for upcoming events and plan on joining us for fun and fellowship.

In His service,  
Norm Underwood  
Fellowship Chair

## Finance Team Year – End Report For 2018

For 2018, Western Presbyterian Church continued full financial support for our ongoing programs in Worship, Christian Education, and generous Mission Outreach to both local and extended global communities while maintaining our operating budget.

The source of funds for the church that is shown below underscores the importance of member donations. Without the faithful and generous contributions of our members, the important work of our church would not be able to continue. In 2018, there were 147 active members who donated \$104,105.00 to the work of the church. This amount represents 56 % of the church's total receipts. A sincere thank you to each and every one. Also, in addition, our endowment funds provided 30 % (\$51,607.00) for upkeep and improvements to the internal and external edifice of our church. The 4.0% or \$7,075.00 came from special events, other donations and groups.

The year 2018 was not without its financial challenges. We lost too many of our faithful seniors that were called home to be with the Lord, leaving a large financial and support gap to fill.

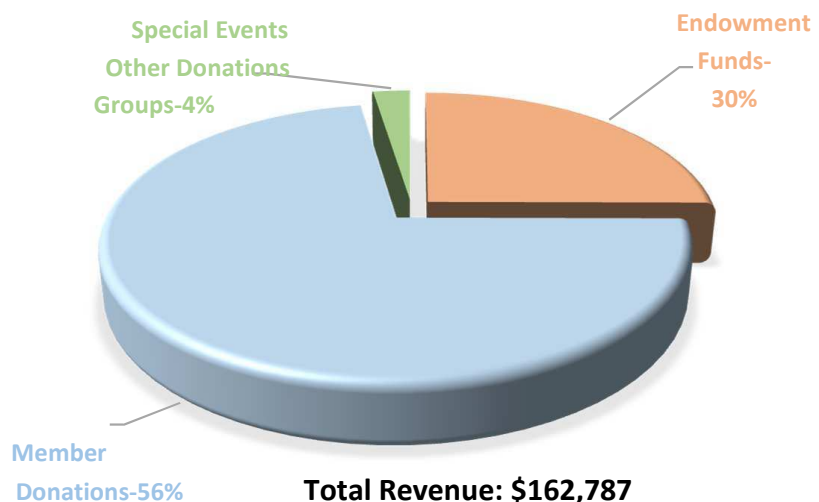
We moved the cost of snow plowing from property to Exterior Edifice and utilities from property to Interior Edifice. By moving these 2 items, it reduced operations by approximately \$7,000.00 dollars and as you can see, we still have a deficit of \$9,751.00. Our 2019 Budget has a deficit of \$11,427.50 at this time. With our membership, offerings and pledges declining every year, we have to stop increasing spending and find ways to balance our WPC budget. In a year which saw increasing volatility and challenges in the financial markets, and at WPC, our financial investment management company, Howe and Rusling, professionally allocated and diversified our endowments to provide our portfolio capital to help fund the church operations as well as maintain and make improvements to the edifice.

Many thanks to the following individuals of the finance team, Bill Bush, Lois Daniels, Irene Fadden, Jerry Kelly, Dick Kirchhoff together with ex-officio members Eric Chapman, Treasurer and Val Gendron, Bookkeeper.

Respectfully Submitted,

William C. Hassler  
Chairman, Finance Team

### WPC SOURCE OF OPERATING FUNDS



## Generosity Team Annual Report for 2018

The Generosity Team is made up of representatives of each of the ministry teams. The Generosity Team takes suggestions of projects from each of the ministry teams and lets the whole congregation have an opportunity to participate. As a congregation, we have been quite generous throughout 2018.

This is a list of some of activities **we did as a congregation.**

- 1) We made beanies for babies for The Heart Association's beanie project.
- 2) From Easter Sunday to Pentecost we brought in an additional meal each week for the families that use the food pantry
- 3) We brought in soap, shampoos, lotions, conditioners that are found in hotels for the Family Promise Day Center.
- 4) In June, we cleaned the kitchen in honor of Gene, Barb, and Bob.
- 5) We brought in sheets, blankets, wash cloths, hand towels, waste baskets, etc. as needed for WPC to host Family Promise.
- 6) During 2018, we hosted Family Promise twice and helped with all the things involved in hosting - setup, meals, evening hosts, overnight hosts, shopping, etc.
- 7) We worked at the Day Center to make it ready for Family Promise.
- 8) The Generosity Team prepared pre-worship announcements each week as well as information for the bulletin board in the back stairway. This helped to publicize events happening at church and within the community.
- 9) In the fall, we started W:espp (Wednesdays: Eat, Study, Play, and Pray).
- 10) Pledge letters and forms were sent out by the team and returned by a generous congregation for the ministry of WPC.
- 11) We brought in paper products and cleaning supplies for the food pantry.
- 12) The team was unsuccessful in finding people to organize a project for Canal Town Days, but we'll keep asking.
- 13) We manned the Family Promise Day Center on Fridays.

Thank you for sharing your time, talents, and treasure. With all of us sharing, we can make such a difference.

Members of the Generosity Team are:

Christian Ed. Rep. – Jody Pruitt

Deacons Rep. – Sara Bush

Finance Rep. – Irene Fadden

Mission Rep. – John Cook

Worship Rep. – Carol Sloan

## 2018 Mission and Social Concerns Team Annual Report

Committee Members: Rena Haigh, Chair, Edie Chapman, Sally Chase, John Cook, Lois Daniels, Ruth Dantz, Jonnie Fontaine, Cassie Hughes and Jan Taylor.

The Mission and Social Concerns met regularly and prayerfully decided best how to serve Jesus and our community. We contributed to the Presbytery of Geneva and gratefully accepted grants they have provided to augment our donations to Pal-Mac Farmington Food Pantry, Victim Resource Center, Home Meal Service and Weekend Wellness. The Bullis Fund has given a grant to the Good Neighbor Fund. An anonymous donor has given a grant to Weekend Wellness.

The following shows how Western Presbyterian Church has been serving our neighbors:

<b>Local Mission</b>	<b>Monetary*</b>	<b>Grants</b>	<b>Goods</b>	<b>Volunteer Time</b>
Food Pantry	*	*	*	*
Victim Resource	*	*	*	*
Home Meal Service	*	*		*
Weekend Wellness	*	*	*	*
Good Neighbor Fund	*	*		*
Library Summer Lunch				*
Clothing Closet	*		*	
ARC Residents	*			
College Student Cookies			*	*
<b>World Mission</b>				
Mountain Project	*			
One Great Hour of Sharing	*			
Clint McCoy Feeding Center	*			

**\*Monetary donations include donations made by the WPC congregation.**

As you can see, in all our local missions we have found ways to get personally involved. The team is committed to all the projects and welcomes suggestions for improvement.

## Good Neighbor Fund 2018 Annual Report

If anyone has material possessions and sees his brother in need but has no pity on him, how can the love of God be in him? I John 3:17

The Mission/Social Concerns Team of the Western Presbyterian Church has been the overseers of the Good Neighbor Fund since its reorganization in October 2015. The following volunteers represent four local churches:

Coordinator:	John Cook
Interviewers:	Mary Ann Holden & Cindy Platteter
Back-up Interviewers:	Calvin Bucknam & Lisa Premyslovsky
Office Assistant:	Kathy Barr
Treasurer:	Wilma Redman

### January - December 2018

**Donations Received:** Our 2018 Bullis Fund Matching Grant of \$15,000. matched donations from individuals at 100% (dollar for dollar) and matched donations from churches and service organizations at 10% (\$.10 for dollar).

**Amount Disbursed:** \$18,616.86

**# Families Assisted:** 37      **# Adults:** 59      **# Children:** 57

**# Declined:** 2

We are grateful for the services of all our volunteers and the generosity of area churches and individuals. We are especially grateful for the caring support Kathy Barr provides in phone screening the applicants and helping them fill out their applications. We have also cooperated with the St. Katharine Drexel Social Ministry Fund in Macedon, The King's Daughters in Palmyra, and The Salvation Army to augment what we are able to provide.

Since we did not access our entire \$15,000 in matching funds from the Bullis Fund during 2018, we have requested that the balance be carried over into 2019. We may apply for a new grant later in the year.

We ask for your prayers and support throughout the coming year so that we can continue to be good neighbors to those in need.

## WEEKEND WELLNESS

### 2018 ANNUAL REPORT

"For I was hungry, and you gave me something to eat, I was thirsty, and you gave me something to drink...."

Matthew 25:35

The Mission/Social Concerns Team is excited to be partnered with the Pal-Mac Primary School, Pal-Mac Intermediate School, Pal-Mac Middle School, and Pal-Mac High School to ensure that our young children will not go hungry over the weekend.

It is hard to believe but 36% of students in the Palmyra Macedon Central School District are eligible for free or reduced-price lunches. When these children are not in school on weekends, they may have less food than they need. This can result in a weaker immune system, increased hospitalization, lower IQ, shorter attention span, and lower academic achievement. The "Weekend Wellness" program helps to fill that need and ensure our children's continued growth and development.

Currently we are purchasing pre-packed bags of food from Foodlink on a monthly basis. This eliminates the need for volunteers to purchase and pack the food bags and is more cost effective. We did have some supplies leftover from earlier purchases. We donated these as follows:

<u>Palmyra Macedon Food Pantry:</u>	236 cans Beef-a-roni, 100 pkt. instant oatmeal, 68 Jif-to-go, 18 cans Vienna sausage, 1,100 individual cups of applesauce
<u>Palmyra Community Center:</u>	24 cans Beef-a-roni, 29 individual cereals, 111 individual cups of applesauce for their Christmas food drive
<u>Pal-Mac Primary School:</u>	100 individual bags of Smartfood to be used during snack time in the school day
<u>Palmyra Community Library:</u>	270 Ritz cracker snacks, 200 individual cups of applesauce for their after-school snack program

Each week that school is in session, one team of our volunteers delivers the food to each of the four schools in the Pal-Mac school district. Teams are: (1) Edie Chapman (2) Jan & Dave Taylor & Joan & Lloyd Durfey, (3) Ruth & Don Dantz, and (4) Wilma Redman & John Cook.

During the 2017-2018 school year we delivered 3,651 bags of food at a cost of \$12,627.26. From September thru December of the 2018-2019 school year we have delivered 1,004 bags.

We are grateful for the financial support we received this year from A.E.Y. Enterprises, Inc, Presbytery of Geneva, Palmyra-Macedon Retired Teachers Assoc., Palmyra-Macedon Rotary Foundation Inc., The Palmyra Kings Daughters, Inc., United Way of Wayne County, Western Presbyterian Church and several caring individuals.

# Western Presbyterian Church: Property Ministry Team Annual Report 2018

## Your 2018 Property Team Members

Don Dantz	Steve Kennard	Gary LaBerge
Lynn Malboeuf	James McFarlane	Phil Opdycke
Dave Pinkney		

## Purview of the Property Team

“...I have consecrated this house which you have built by putting My name there forever, and My eyes and My heart will be there perpetually.” I Kings 9:3

The property team is responsible for ensuring the safety and well-being of all who use our facility. We maintain and sustain our tangible assets in a way that protects people and contents, keeps pace with changing needs, and furthers the longevity of our building and grounds in service to God.

Our oversight alternates between short-term and long-term needs. Tactically, we manage routine maintenance and repairs. Strategically, we consider the replacement and upgrading of systems as an investment for greater cost effectiveness, capacity, safety, performance, or lifespan.

## Approved and Actual Budget

2018		2017		2016	
Approved	Actual	Approved	Actual	Approved	Actual
\$5.6k	\$4.5k*	\$13.6k	\$12.5k	\$13.6k	\$9.5k

\*Thru September.

Note: 2018 Operations budget was reduced from previous years by having gas and electric utilities paid out of other funds.

## Significant Activities and Notes

### *Safety*

Boiler system updated by vendor to correct code issue.  
Repair to floor at north entrance just inside door.  
Frequent replacement of fluorescent lights throughout the facility.

### *Maintenance and Repair*

Repaired broken storm window.  
Replaced kitchen faucet handles.  
General ongoing clean up and space use – Fellowship hall closet, basement under Narthex  
Continuing to work on Sanctuary Furnaces as needed during the year and working on service contract with vendor to better maintain our heating systems to prevent more costly repairs in the future.

### *Grounds*

Yard clean-up: We maintained the grounds throughout the year by periodic trimming and tidying.  
Thank you to our many volunteers who worked cheerfully in the spring inside the church due to poor weather.  
We were able to install additional shelving in the archive room for more organized storage.

### ***Facility Investment***

**Kitchen Dishwasher:** Funds were approved by session to purchase and install a new dishwasher in the kitchen. The dishwasher has been ordered, but the timing of delivery has pushed install to 2019.

**Audio-Visual System:** Still have a few items left to fully complete project. Did have the first Live Streaming of a service on Christmas Eve. Looks like base network and internet service will need updates for better quality and use of alternate streaming services. Also need to investigate and purchase copyright protection plan from an appropriate company.

**Muscle Room Heating:** Installed new baseboard hot water heat supplied by new boiler (2017) and removed the old hot air furnace from room on the north side of Muscle Room. Room is now “empty” and ready for shelving units and storage totes to provide teams with well-organized storage space.

**Family Promise:** The option of adding dividing walls in the Muscle Room and Back Pack Program Room to make “bedrooms” for Family Promise was investigated and removed as an option. The use of space as “bedrooms” requires additional safety access points and ventilation per code requirements.

### ***Administration***

The name and contact information for the monthly property team contact is published in the Sunday bulletin, newsletter, and on the property bulletin board by the north parking lot door.

**Documentation:** In 2017, we received a donated flat drafting file cabinet to maintain printed facility maps in the archive room. The cabinet has been placed on a stand and has a glass top to display photos and documents in the archive room.

**Labeling:** As other projects are completed and cleaned, we are labeling power outlets and lines with appropriate power panel and breakers. Also, we are adding to computerized drawings of our facility so future members have accurate and up to date documentation on facility assets.

**Sign-in sheet:** In 2017, we implemented a process where visitors sign in and out on a sheet outside the office. This helps track vendor time and other visitor traffic. Works well so far and allows us to verify time charged by vendors.

**Billing audits:** The gas and electric company has changed due to a new company taking over servicing of accounts in this area. The cost per unit is staying at the same locked in rate as the previous company.

### ***Facility Usage***

The table below captures usage requests from the form available in the office. Some forms request multiple assets. Many forms are generated by other teams to ensure that the facility usage is on the church calendar.

	<b>2018:</b> 26 requests	<b>2017:</b> 16 requests	<b>2016:</b> 22 requests
<b>Sanctuary*</b>	2	1	3
<b>FSH</b>	20	12	17
<b>Kitchen</b>	10	8	12
<b>Other</b>	4 (east lawn, classrooms upstairs)	2 (muscle room, whole bldg.)	6 (lot, piano, parlor)
<b>Tables &amp; Chairs</b>	5 (T=25, C=120)	6 (T=66, C=100)	4 (T=25, C=80)
<b>Microphone</b>	N/A	1	N/A

\* Sanctuary use approved by Session. Does not include weddings, approved outside the building use form.



## **Worship Team Annual Report-2018**

Members: Sharon Marr, chair, Sue Leonard, co-chair, Mary Beth LaBerge, Courtney Marr, Carol Sloan (also our Generosity Team representative)

Our mission is to assist Kyle with any needs relating to our Worship service(s) and the care and upkeep of the sanctuary based on the liturgical year. Much of the work is done behind the scenes. We provide readers, communion servers, and ushers for Sunday worship and other special services (Christmas, Holy Week, etc.). We are the contact for guest speakers/pastors. We assist in procuring any special needs for Worship if needed.

We again opened our sanctuary doors all day for the National Day of Prayer. Bob Ike provided a beautiful and meaningful service at the conclusion of the day.

Our members were integral in helping to provide breakfast/lunch for the March Presbytery meeting. Christmas in July was our annual worship service celebration and special coffee hour. We asked for donations for the food cupboard as our Christmas gift to the community.

The Thanksgiving Worship Service was cancelled due to inclement weather.

We assembled an iMovie video shown to the congregation with regard to our duties.

Luminaries were placed in the sanctuary on Christmas Eve.

Music is an important and integral part of our Worship at WPC. We are blessed with gifted organists, Jack and Sue. Our talented choir director, Rayvon, leads our wonderful choir. We are blessed!

We will be exploring the possibility of new hymnals either by individual purchase, fundraising, or donations.

Our team will be brainstorming some new and different ideas and activities for the coming year.

Our extra thanks to Bob Ike and Mary Beth and Gary LaBerge for their work and service in support of our team.

Respectfully submitted,  
Sharon Marr

## Church Statistics - Report of the Clerk

**Active Membership as of January 1, 2018** **140**

**Additions**

By Profession of Faith, Restoration, Reaffirmation	1
By Certificate of Transfer -	1
Other- moved from inactive back to active	1
<b>Total Additions -</b>	<b>2</b>

**Losses**

By Certificate of Transfer	1
By Death -	8
By Removal to Inactive Roll -	1
Removal from the Roll -	
<b>Total Losses</b>	<b>10</b>

**Total Active Membership as of December 31, 2018** **132**

**Baptisms**

Anna Robb Hellquist	9/30/18
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**The Session**

**2019**

Joslyn Pruitt

**2020**

Sharon Marr  
James McFarlane  
Sandra McMenamin  
Norman Underwood

**2021**

Edith Chapman  
William Hassler

Presbytery Delegate- Phil Opdycke  
Clerk - Janet Manktelow  
Treasurer – Eric Chapman

Head of Corporation - William Hassler

**Annual Report, 2018**  
**Rev. Kyle Delhagen, Pastor**

The writer to the Galatians reminded the congregation that, “you reap whatever you sow. If you sow to your own flesh, you will reap corruption from the flesh; but if you sow to the Spirit, you will reap eternal life from the Spirit” (Galatians 6:7-8). So, as we reflect on the past year, the question in my mind is, what are we sowing?

For over two hundred years, Western Presbyterian Church has been sowing the seeds of the gospel in Palmyra, tending the fragile shoots that erupted from the soil, nurturing them into tall, strong trees of faith. This legacy continues to be true today. We continue to be committed to service (see our Mission Team report!). We continue to be a congregation that disciples and teaches (see our Christian Education report!). In fact, our Sunday school has seen a surge of children this year, thanks in part to a new family and the extension of the program to include younger ages. We continue to faithfully maintain the financial and physical integrity of our shared resources, being intentional stewards of the gifts we have been blessed with (see our Finance and Property team reports!). We continue to tend to the needs of our elder members who are unable to be with us as they once used to be, visiting, comforting, praying with and for those who are struggling (see our Deacons report!). And we continue to find ways to be together as the body of Christ, nurturing our common life together through celebrations, social outings, and potluck suppers; after all, would we really be Presbyterians if we did not enjoy eating together? (see our Fellowship team report!).

Our worshipping life may be the single most important purpose we have as a congregation. Primarily, we gather together to honor and worship our Triune God. While our Sunday worship is the central component of this, we also must remember that *everything* we do is an act of worship. When session meets for its monthly meeting, I always begin by lighting the Christ candle, reminding us of Jesus’ words in Matthew 18: “wherever two or more are gathered in my name, I am there among them.” Our time in study is worship; our time stewarding is worship; our time serving is worship; our time caring and comforting is worship; yes, even our time eating together *is worship!* Our worship of God sets us apart as a beloved community who loves and serves Jesus.

One note on our weekly worship that I want to highlight is our music ministry. Through the leadership of our talented choir director, Rayvon Moore, and our amazing organists Jack Moak and Sue Petura, our worship has felt more alive and vibrant than ever. Our choir may not be large, but they are mighty! When they sang “Precious Lord” at Helene Scribner’s funeral in October, I do not exaggerate to say there were tears in my eyes. God is worshipped well when our choir sings, our bell choir performs, and our organ plays.

2018 was a year of loss. While we had half as many funerals as 2017, the sting of death felt no less potent. We lost long time saints Gene and Barb Bucknam, Lois Pratt, and Helene Scribner, as well as the sudden and unexpected losses of Lou Trombino and Gary Haigh. We are reminded that our lives are fragile and far too short, but also that we are all held in the loving arms of an eternal Father and comforting Savior.

In my report last year, I discussed three main areas of congregational life that I see as my “main” responsibilities: Preaching, Pastoral Care, and Empowerment. This last area is less tangible, but one of great importance. As I said last year, the ministries we engage in cannot be dreamed up in a back room by one, two, or even three people. For a ministry to succeed, the vibrancy and passion of the congregation must be behind it.

The question that I posed last year was, “what are you passionate about?” I confess that I was disappointed to not get much of a response to this. But I also realize that I did not facilitate the space or the time for us to meditate on and share what our answers are to this question. This is why, over the course of the next year, I will be working with the session to set up listening groups and talkback opportunities to discover just what are the dreams and visions of the *whole* congregation. You may say, ‘I am too old,’ or ‘my idea isn’t worth doing,’ or some other excuse. But with all due respect, you are wrong. Joel prophesied a time when the Spirit of the Lord would be poured out on all people: “Your sons and daughters will prophesy, your old men will dream dreams, your young men will see visions” (Joel 2:28). I believe that every one of us has a gift to share and a dream to live. I strongly encourage you to attend one of these sessions when they occur, that together we may discern where God is leading us.

One of the newest endeavors we have seen this year (and one of many reasons for our very busy fall season) was the beginning of Coffee and Contemplation. A group of as many as ten have been faithfully gathering each Monday morning at Yellow Mills to discuss the previous morning's sermon. These conversations have been delightful - lifting up challenging topics, further illuminating themes, and continuing to explore what God is speaking to us. I confess that I have gotten so much out of these times of conversation and fellowship together, and I am extremely excited to continue this in 2019.

So, the seeds we have been sowing have been bearing rich fruit. However, as is possible in any group of people, some seeds that are sown do not always bear the fruit we desire. One of the new programs we tried this past fall was W:espp (Wednesdays: eat, study, play, pray). On Wednesday evenings in October, November, and December, a small group came together to share a meal, to study a piece of scripture, to participate in some activity, and to pray together. While the time spent was enjoyable and growing, the low number of participants has led us to discontinue. I do not see this as a failure, however. Instead, it is a model for how we should be doing things in the church. We try something. If it works, we continue and improve. If it doesn't, we stop. Instead of pouring energy and time into something that was not succeeding in ways we had hoped, we will look for other ways to meet those same needs.

Another area of lacking is in adult education. This has been a struggle to fill as we are so used to having adult Sunday school on Sunday mornings. However, these are difficult times for me as the pastor, as there are often preparations to make for worship that need to be attended to. But adult education classes do not have to be led always by the pastor. In our congregation, we have a wealth of knowledge and experience. You don't have to be a self-professed "expert" to be able to lead a class. Beginning this month, our own Emily Hunt is leading a Sunday morning book group, and I am excited to see how the conversation connects the themes in the novel to our lives of faith. I am certain that we have many in our midst, like Emily, who could step forward to lead a similar group. Furthermore, I will be exploring, with our Christian Education team, ways to provide more opportunities for adult education.

One last way some undesirable seeds have been sown is in the seeds of whispers. Let me explain. All too often someone will come to me and tell me that someone is unhappy, or someone is upset, or someone wishes x y and z would be different. But I don't get names. These whispers come along anonymously. I have said before, my door is always open, and I am more than willing to sit down to have a conversation about what is troubling. In fact, I will speak for each member on session that they, too, are more than willing to hear these concerns. But, if we are not approached, we cannot help, and we will assume there is nothing wrong.

This is no way for any organization to operate, and it certainly is no way for a church - the body of Christ - to function. The quickest way to kill a church is through anonymous whisperings. So, I strongly encourage each and every member of WPC - if something troubles you, if you are concerned about something, if you want to see something different - *come talk to myself or to one of your session members*. I cannot promise that every concern will lead to the change you might wish to see; but I can promise you will be heard and valued. Threatening to withhold your offering and tithing may feel like an appropriate way to make your voice heard, but that is a dangerous, even unChristian attitude. We do not give to the church - in time or in treasure - because we expect a certain yield or result. No, in fact, we are called to give and to serve with no regard for ourselves or our future. We are called to give *only* because we love and serve God. The church is not a social club or service organization. It is the beloved community of Christ that seeks to love God and God's people in this time and place.

There is so much to be thankful for in our congregation. The ministry of this church is exciting, stimulating, and I am certain that God is leading us to a new and glorious future where God's kingdom of justice, mercy, and love reign supreme. We are called to be stewards of this message of love; we are called to empty ourselves that the world may be filled; we are called to serve and to love.

It is truly a joy to be your pastor, and I am excited to see what God has in store for us this coming year. The seeds we plant are bearing fruit. Let us continue to plant, so that the harvest will be plentiful.

Grace and peace,

~Pastor Kyle

# Annual Report Projects and Financials for 2018

## Women's Association Financial Report January 1 - December 31, 2018

### Receipts

Balance on hand January 1, 2018 \$ 5,399.83

Rummage Sales \$ 3,215.13

RADA Cutlery Sales \$ 1,143.75

Donations \$ 1,050.00

Least Coin \$ 26.16

Total Receipts \$ 5,435.04

Disbursements \$ 10,834.87

Supplies for Memorial Services \$ - .

Blanket Fund \$ 200.00

Camp Whitman Camperships \$ 100.00

WPC Utilities \$ 1,500.00

Least Coin sent to Presbytery \$ 26.16

Pal Mac Lions Club Scholarship in memory of E. Bucknam \$ 300.00

Advertisement for Rummage Sale \$ 51.00

Kitchen and coffee hour supplies \$ 276.19

Utilities for the Church \$ 1,500.00

Kitchen and coffee hour Supplies \$ 408.94

RADA Cutlery and supplies, deposit for space at craft sales \$ 644.66

Total Disbursements \$ 3,230.76

Balance on Hand December 31, 2018 \$ 7,604.11

Respectfully Submitted,

Susan Pringle

Treasurer

## ANGEL TREE PROJECT

This year gifts were provided to 75 families with 194 children which is about the same as last year with one difference – all gifts were able to be either be delivered or picked up by the families. In addition to the locally placed trees, Garlock, JRLON and the Interact Club of the Pal-Mac School District continue to adopt several families. We would never be as successful without these three organizations.

The Pal-Mac District Office volunteered to “do” the letters for me this year. They printed copies of the letter and form I provided, folded them all, inserted them into envelopes that they provided and ran them through their postage machine! The only thing I had to do was make sure they were reimbursed for the postage.

It was another year of great success as far as donations. Garlock gave a cash donation of \$2000 – AGAIN. The cash is used to purchase gifts for angels not selected, wrapping paper for each family and postage. This year, some of those funds were used to purchase grocery gift cards from Breens for each participating family which was greatly appreciated by all. We are truly blessed to live in such a generous and giving community.

The deliveries were made by the Lions Club on Saturday, December 1<sup>st</sup>, with 14 drivers showing up ready to deliver. All gifts were on their way in record time. It went very smoothly with very few deliveries having to come back to the church. Thank you Kathy Barr for handling all the phone calls and pick ups. Thanks to my “personnal assistants, Tom Lynch, Samantha and Sydney Gagliano, for their help with the shopping, sorting, bagging and loading. Please forgive me if I’ve forgotten anyone.

As always, if your workplace is somewhere that you think may like to participate in this way next year, please let me know. Even if you and your coworkers are only able to adopt one family – every little bit helps.

If you’re interested in helping out or would just like more information, contact Alicia Lynch at 585-749-3296 or the church office at 597-9171.

Respectfully submitted,  
Alicia Lynch  
Angel Tree Project



**SUMMARY OF WPC FINANCIAL ACCOUNTS**

**11th month of 2018**

**Endowments/Operations**

**November 30, 2018**

		12/31/2017	11/30/2018	YTD Variance	November Income	YTD Income
<b>Howe &amp; Rusling-Schwab-6217</b>						
Church Endowment		247,870	234,862	-13,008	454	7,850
Davidson-Pastor Salary		182,041	172,488	-9,553	333	5,764
Milligan Family Fund		123,103	116,643	-6,460	225	3,899
Helen T. Smith Endowment		567,510	537,729	-29,781	1,039	17,972
Mertz Family Fund		19,487	18,465	-1,022	36	617
Housing Loan Fund		63,453	60,123	-3,330	116	2,009
<b>Operations Total</b>		<b>1,203,464</b>	<b>1,140,310</b>	<b>-63,154</b>	<b>2,203</b>	<b>38,111</b>
<b>ENDOWMENTS - EDIFICE</b>						
Henry W. Griffith Endowment*	Unrst Edif	894,994	848,027	-46,967	1,639	28,380
Davidson - Edifice	Extr Edif	33,271	31,525	-1,746	61	1,033
Helen T. Cloyd	Extr Edif	40,876	38,731	-2,145	75	1,312
Walter P. Smith	Extr Edif	203,905	193,204	-10,701	373	6,459
<b>Edifice Total</b>		<b>1,173,046</b>	<b>1,111,487</b>	<b>-61,559</b>	<b>2,148</b>	<b>37,184</b>
<b>Endowment Total</b>		<b>2,376,510</b>	<b>2,251,797</b>	<b>-124,713</b>	<b>4,351</b>	<b>75,295</b>
<b>Miscellaneous Funds-Schwab 7897</b>						
Cash Reserve (TRP Spectrum)	Ops	114,469	111,714	-2,755	340	3,530
Mary Coe Fund (TRP Spectrum)		15,516	15,143	-373	46	479
Organ Fund (TRP Spectrum)		8,783	8,571	-212	26	370
Women's Assoc. (TRP Spectrum)		7,612	7,429	-183	23	238
EDIFICE-INC-AM CENTURY**		37,999	38,877	878	0	266
EDIFICE-INC-VIRTUSSEIX**		33,568	33,680	112	167	1,709
<b>Miscellaneous Funds Total</b>		<b>217,947</b>	<b>215,414</b>	<b>-2,533</b>	<b>602</b>	<b>6,593</b>
<b>Total Investment Accounts</b>		<b>2,594,457</b>	<b>2,467,211</b>	<b>-127,246</b>	<b>4,953</b>	<b>81,888</b>
				<b>**Dividends reinvested in shares of fund</b>		
<b>Respectfully submitted,</b>				<b>*\$10,00 added to Griffith account of 1/15/2015</b>		
Eric Chapman	12/20/2018	\$38,446 Cloyd Fund Transferred to Howe & Rusling				
		\$20,000 added to AM Century & VirtusSeix 4/24/15				
<b>\$60,00 added to TRP Spectrum Cash Reserve 3/24/16</b>						

Respectfully submitted,  
Eric Chapman 1/10/2018

**\$60,000 added to TRP Spectrum Cash Reserve 3/24/16**

**\*\*Dividends reinvested in shares of fund**  
\*\$10,000 added to Griffith account of 1/15/2015  
\$38,446 Cloyd Fund Transferred to Howe & Rusling  
\$20,000 added to AM Century & VirtusSeix 4/24/15

**WESTERN PRESBYTERIAN CHURCH - FINANCIAL ACCOUNTS**

**11/30/18**

**ENDOWMENT FUNDS**

<u>Value of Investments</u>	<u>December 31 2017</u>	<u>11/30/2018</u>	<u>Variance</u>
Operations	1,203,464	1,140,310	-63,154
Edifice	<u>1,173,046</u>	<u>1,111,487</u>	<u>-61,559</u>
<b>TOTAL</b>	<b>2,376,510</b>	<b>2,251,797</b>	<b>-124,713</b>

**MISCELLANEOUS FUNDS**

	<u>Account Description</u>	<u>2-Jan-18</u>	<u>12/20/2018</u>	<u>Variance</u>
Value of Checking Accounts		152,980	154,924	1943
Community Bank Acct. #2862	Checking	34,619	41,114	6495
Community Bank Acct. #2897	Women's Association	5,565	7,527	1962
Community Bank Acct. #2942	Memorial Edifice (Designated Funds)	99,530	96,967	-2563
Community Bank Acct. #9285	Good Neighbor Fund	5,638	696	-4942
Community Bank Acct. #4102	Chancel Choir	1,706	1,707	1
Community Bank Acct. #5919	Weekend Wellness Fund	4,787	5,915	1128
Community Bank Acct. #4849	Deacons	1,135	998	-137

**DESIGNATED FUNDS** (Specific List printed Quarterly)

E. Chapman Edifice Exterior Fund  
12/20/2018 Edifice Unrestricted Fund  
Memorial Fund  
Other Miscellaneous Funds

SUMMARY RECEIPTS AND EXPENDITURES  
Operating and Mission Funds  
2018

<u>Category</u>	<u>2018</u> <u>YTP</u>	<u>2018</u> <u>Budget</u>
<b>RECEIPTS</b>		
Operating Pledges/Offerings	104,105	115,000
Per Capita	1,788	1,700
Other Donations	5,287	6,400
Income from Investments	53,194	53,000
	164,374	176,100
<b>EXPENDITURES</b>		
Session Committees		
Administrative	6,017	5,200
Christian Education	1,477	1,500
Finance	3,080	5,850
(Insurance \$1,670)		
Fellowship	293	500
Personnel (Salaries)	132,508	139,838
Property	4,836	5,600
(Utilities \$864)		
Social Concerns	17,492	15,300
Worship	1,072	1,650
Per Capita	7,350	7,350
<b>TOTAL EXPENSES</b>	<b>\$174,125</b>	<b>\$182,788</b>
<b>NET RECEIPTS(EXPENSES)</b>	<b>(\$9,751)</b>	<b>(\$6,688)</b>

Budget Item	2018 Budget	2019 Budget
<b><u>Receipts</u></b>		
Operating Pledges/Offerings		
Pledges	\$ 110,000.00	\$ 90,000.00
New Members	\$ 1,500.00	\$ -
Loose Offerings	\$ 3,500.00	\$ 3,000.00
Per Capita Donations	\$ 1,700.00	\$ 1,700.00
Other Donations		\$ -
Building Usage	\$ 1,000.00	\$ 1,000.00
Canal Town Day Sales	\$ 1,500.00	
Women's Association	\$ 1,500.00	\$ 1,500.00
CTNS	\$ 2,400.00	\$ 2,700.00
Investment Income*	\$ 53,000.00	\$ 69,873.50
	<b>\$ 176,100.00</b>	<b>\$ 169,773.50</b>
<b>Total Receipts</b>		
<b><u>Expenditures</u></b>		
Administrative	\$ 5,200.00	\$ 5,200.00
Christian Education Team	\$ 1,500.00	\$ 1,500.00
Finance Team		
Other	\$ 1,350.00	\$ 1,350.00
Insurance	\$ 2,000.00	\$ 2,000.00
Financial Review	\$ 2,500.00	\$ -
Fellowship Team	\$ 500.00	\$ 500.00
Personnel		
Sexton	\$ 7,260.00	\$ 7,405.20
Bookkeeper	\$ 7,150.00	\$ 7,293.00
Secretary	\$ 9,350.00	\$ 9,537.00
Sunday School Coordinator	\$ 8,528.00	\$ 8,698.56
Staff FICA, PR Taxes ER	\$ 4,120.00	\$ 4,202.40
Music Ministry		
Organist/Accompanist	\$ 10,000.00	\$ 10,200.00
Substitute Organist	\$ 500.00	\$ 500.00
Chancel & Bell Choir Director	\$ 10,000.00	\$ 13,200.00
Pastor		
Pastor Salary	\$ 33,150.00	\$ 33,813.00
Pastor Housing	\$ 17,850.00	\$ 17,850.00
Total Board of Pension	\$ 19,817.00	\$ 19,817.00
50% SETA	\$ 3,315.00	\$ 3,315.00
Auto	\$ 4,500.00	\$ 4,500.00
Continuing Ed	\$ 3,000.00	\$ 3,000.00
Business & Prof. Expenses	\$ 3,000.00	\$ 3,000.00

	<b>2018 Budget</b>	<b>2019 Budget</b>
Property Team	\$	\$ 5,600.00
Other*	\$ 2,600.00	\$ -
Sewer & Water	\$ 3,000.00	\$ 1,000.00
Social Concerns & Mission Team		
Mission	\$ 11,600.00	\$ 9,470.00
Family Promise*	\$ 6,000.00	\$ -
Worship Team		
Pulpit Supply	\$ 750.00	\$ 750.00
Other	\$ 900.00	\$ 900.00
Per Capita 132 @ \$50.00 ea	\$ 7,350.00	\$ 6,600.00
<b>Total Expenditures</b>	<b>\$ 186,790.00</b>	<b>\$ 181,201.00</b>
<b>Net Receipts / Expenses</b>	<b>\$ (10,690.00)</b>	<b>\$ (11,427.50)</b>

\* Line 13: Investment Income is greater due to Endowment Distribution Policy.

\* Line 43: Property Team budget was accidentally left off and was reinstated.

\* Line 47: Family Promise falls under Mission Team and they should decide the dollar amount to pledge out of their mission budget.